

Whittier School Community Council

Agenda

3/19/2020, 6:00

Welcome & Introductions:

PTA Report:

ELP Report:

Principal's Report:

Budget Update

DRAFT - 2020/21 Land Trust Plan

Playworks - formative program evaluation

Paraprofessionals - lesson demonstration

Signature page

SIC Report:

SCC Discussion Items - New & Continuing:

2020/21 Elections - a. parents b. employees c. SCC Chair

Info Sharing: Multi-Tiered Systems of Support (Behavior Plan)

COVID19: questions?

Adjourn

Org Key Object Description Working Budget Encumbered Revenue/Expend Balance

10 - 4222100288 - SCHOOL LAND TRUST WHITTIER

| | | | | | | |
|------|------|-------------------------------|--------|-----------|-----------|-------------|
| 0132 | 0132 | Salary Teacher N/C | 0 | 0 | 2,450.00 | -2,450.00 |
| 0162 | 0162 | Salary Non-Instructional N/C | 0 | 0 | 0.00 | 0.00 |
| 0163 | 0163 | Salary Instructional Para N/C | 49,000 | 0.00 | 32,238.75 | 16,761.25 |
| 0210 | 0210 | State Retirement | 8,000 | 0.00 | 8,179.26 | -179.26 |
| 0220 | 0220 | Social Security | 3,749 | 0.00 | 2,653.76 | 1,095.24 |
| 0242 | 0242 | Health Insurance | 0 | 0.00 | 0.00 | 0.00 |
| 0270 | 0270 | Workers Compensation | 172 | 0.00 | 100.64 | 71.36 |
| 0280 | 0280 | Unemployment Compensation | 0 | 0.00 | 0.00 | 0.00 |
| 0320 | 0320 | Professional-Educational Svcs | 13,000 | 13,000.00 | 13,000.00 | -13,000.00* |
| 0340 | 0340 | Other Professional Services | 0 | 0.00 | 0.00 | 0.00 |
| 0350 | 0350 | Technical Services | 0 | 0.00 | 0.00 | 0.00 |
| 0610 | 0610 | Supplies | 13 | 0.00 | 0.00 | 13.00 |
| 0675 | 0675 | Technology Related Hardware | 0 | 0.00 | 0.00 | 0.00 |

Org Key Total:

| | | | |
|--------|-----------|-----------|----------|
| 73,934 | 13,000.00 | 58,622.41 | 2,311.59 |
|--------|-----------|-----------|----------|

10 - 4222212288 - SCHOOL LAND TRUST WHITTIER

| | | | | | | |
|------|------|-----------------------------|---|------|------|------|
| 0582 | 0582 | Prof. Migs - Travel/PerDiem | 0 | 0.00 | 0.00 | 0.00 |
|------|------|-----------------------------|---|------|------|------|

Org Key Total:

| | | | |
|---|------|------|------|
| 0 | 0.00 | 0.00 | 0.00 |
|---|------|------|------|

Revenue Total:

| | | | |
|---|------|------|------|
| 0 | 0.00 | 0.00 | 0.00 |
|---|------|------|------|

Expense Total:

| | | | |
|--------|-----------|-----------|----------|
| 73,934 | 13,000.00 | 58,622.41 | 2,311.59 |
|--------|-----------|-----------|----------|

*Coded to wrong account (13,000)



HITTIER ELEMENTARY SCHOOL

1600 SOUTH 300 EAST, SALT LAKE CITY, UT. 84115
(801) 481-4846 FAX (801) 481-4849
GREGORY PROFFIT, PRINCIPAL
DOREEN ALBISTON, ASSISTANT PRINCIPAL

Principal's Proposal, 2020/21 Land Trust Plan (Year 3)

1. Step in paraprofessional program to support all Tier I neighborhood readers. We've staffed primary grades with three experienced and highly qualified paraprofessionals to assist with small group instruction, **\$58,427 est.**
 - **all neighborhood K-3 teachers support continuation in 2020/21**
 - Three highly qualified reading paras, M-F
 - working w/ small groups, benchmark+ readers
 - all Kg - 3rd gr. neighborhood classrooms
 - some bright spots in DIBELS measures

| 2019 Schedule | Goals | Measures |
|----------------------------------|--|---------------------------|
| (Kg) 8:15 –9:00 10:15 – 11:30 | Improve decoding | DIBELS NWF - CLS |
| (1 st) 9:00 – 10:15 | Reinforce basic early literacy skills | SLCSD Interim Assessments |
| (2 nd) 12:00 – 1:15 | Provide engaging small group instruction | HHM Reading Inventory |
| (3 rd) 1:30 – 2:45 | | |

2. (.5) Playworks Full-Time Coach to provide healthy lifestyle and active social emotional learning for all K-6 students and teachers, **\$13,500 est.**
 - **21 of 23 teachers support continuation**
 - full-time coach & jr. coach program
 - intra-murals & class game time
 - full school = all students benefit
 - seeking matching grant funds

Targeted School Improvement (TSI)

A recently released state report states that our school has the opportunity to increase measured academic achievement with four specific populations: 1. students with disabilities, 2. low-socioeconomic status students, 3. English-language learners, and 4. Hispanic students.

Through building our school's collective efficacy we can meet this challenge: providing high quality instruction in early literacy; being clear for our students about learning intentions and success criteria; using the adopted SLCSD curriculum materials to teach the standards; and by applying Professional Learning Community (PLC) principles for curriculum, instruction, assessment, and professional development.

March 19, 2020

School Community Council

3

ELECTION OF SCHOOL COMMUNITY COUNCIL (SCC) MEMBERS

A Checklist

Effective July 2018

53G-7-1202 (4-5)

1. Are there at least two more parent/guardian members* (through the remainder of this document referred to as parent members) than school employee members**, including the principal, on the school community council?
2. Are there fewer parents, who are licensed district employees (not employed at the school), than parents who are not licensed district employees?
3. Are there at least two employee members on the SCC, including the principal?
4. Did the principal (or designee) provide notice of an election that included the dates and times of the election with the positions up for election and instructions for becoming a candidate? Was the notice provided at least ten days in advance of the election?
5. Was the race uncontested, not requiring ballots and voting?
If the answer is yes, skip questions 6-8.
6. Did only parents of students at the school vote for the parent positions at the election?
7. Did only employees at the school vote for the employee positions (except the principal) at the election?
8. If the race was contested, was each parent member elected by secret ballot by a majority vote of the parents voting in the election and each school employee elected by secret ballot by a majority vote of the school employees voting in the election?
9. If there were vacant positions on the council after the elections, did parents on the committee appoint parent members, and the employee members appoint employee members?
10. Did the SCC elect a chair from the parent group, and a vice-chair from the parent group or employee group (may not be the principal)?
11. Were elections and subsequent appointments, where necessary, completed according to a timeline in which councils could complete the required school website postings and the principal could complete the fall online reports on the School LAND Trust website prior to October 20th?
53G-7-1202

* Parent member means a SCC member who is a parent or guardian of a student who will be enrolled at the school at any time during the parent member's term. A parent member may not be a licensed employee at the school. ** Employee member means a member of an SCC who is a person employed at the school, including the principal.

NOTE: There are a few schools in the state that are designated by the district as 'special' for purposes of establishing a council (secure facility, juvenile detention facility, hospital program, or other small special program) who are not required to establish councils consistent with this list.

АДДЕКЛЮДИМ

Update, Whittier 2020/21 Land Trust Plan (LTP)

Greg Proffit <Gregory.Proffit@slcschools.org>

Mon 3/9/2020 3:20 PM

To: Greg Proffit <Gregory.Proffit@slcschools.org>

Cc: autumnkieberemmons@yahoo.com <autumnkieberemmons@yahoo.com>; jessica spencer <jessicadanneal@hotmail.com>; Jamie Spencer <jamiespencer22@gmail.com>; Julie Stewart <julie.stewart.pacenza@gmail.com>; Geordie McLeod <geordiem@gmail.com>; Dorothy Draper (via Google Docs) <dorothydraper@gmail.com>; Christian Herrmann <Chris.Herrmann@slcschools.org>; Nancy Mowrey <Nancy.Mowrey@slcschools.org>; Paulette Nemelka <Paulette.Nemelka@slcschools.org>; Abby Nelson <Abby.Nelson@slcschools.org>; Michelle McCardell <mccardellfam@gmail.com>; Sheri & Michelle McCardell <mccardellfam@yahoo.com>; Sarah Hadley <sarahyhadley@gmail.com>; Mark Jones <jarkmonez@gmail.com>; Harrison Luke Fuller <nickjfuller@gmail.com>; Crystal Black <crystalblackisalways@gmail.com>; Sarah Wentworth <sbwentworth@gmail.com>; Katharine Dalton <Katharine.Dalton@slcschools.org>; Anne Harges <annebharges@gmail.com>; Sarah Wentworth <sbwentworth@gmail.com>

Bcc: Samuel Hanson <Samuel.Hanson@slcschools.org>; Rebecca Pittam <Rebecca.Pittam@slcschools.org>

Dear Whittier Council,

The Salt Lake LTP submission date has bumped up to Mar. 12 Yikes! The new due date is *before* our next SCC meeting. I'm planning on submitting the year 3 LTP that was proposed at our February meeting, below. I've gathered some **formative program data** about the Land Trust Step-In Program and Playworks full time coach:

Land Trust Step In Program (est. \$58,427)

- all 11* teachers support continuation
 - 3 highly qualified reading paras, M-F
 - working w/ small groups, benchmark+ readers
 - all Kg - 3rd gr. neighborhood classrooms
 - some bright spots in DIBELS measures

(.5) Playworks Full Time Coach (est. \$13,500)

- 21 of 23 teachers support continuation
 - full-time coach & jr. coach program
 - intra-murals & class game time
 - full school = all students benefit
 - seeking matching grant funds

I hope that 3rd year of continuation makes sense and that this year's Council will endorse the program at the March 19 SCC meeting.

Greg, Dr. P



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GREGORY PROFFIT, PRINCIPAL

DOREEN ALBISTON, ASSISTANT PRINCIPAL

DRAFT Principal's Proposal, 20~~20~~²¹ Land Trust Budget

1. Step in paraprofessional program to support all Tier I neighborhood readers. We've hired three highly qualified paraprofessionals to assist with small group instruction in Kindergarten, 1st, 2nd, and 3rd grade classrooms, **\$60,000 est.**
2. Playworks Full-Time Coach to provide active lifestyle and social emotional learning for all K-6 students and teachers, **\$13,500 est.**
3. Instructional supplies and materials to support early grades literacy learning, any **remaining balance.**

NOTICE: Targeted School Improvement (TSI)

A recently released state report states that our school has the opportunity to increase measured academic achievement with four specific populations: 1. students with disabilities, 2. low-socioeconomic status students, 3. English-language learners, and 4. Hispanic students.

Together we will meet this challenge: By being clear for our students about learning the Utah Standards, by using the adopted SLCS D curriculum materials to teach the standards, and by using Professional Learning Community principles for curriculum, instruction, assessment, and professional development.



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2019-2020 Land Trust Proposal

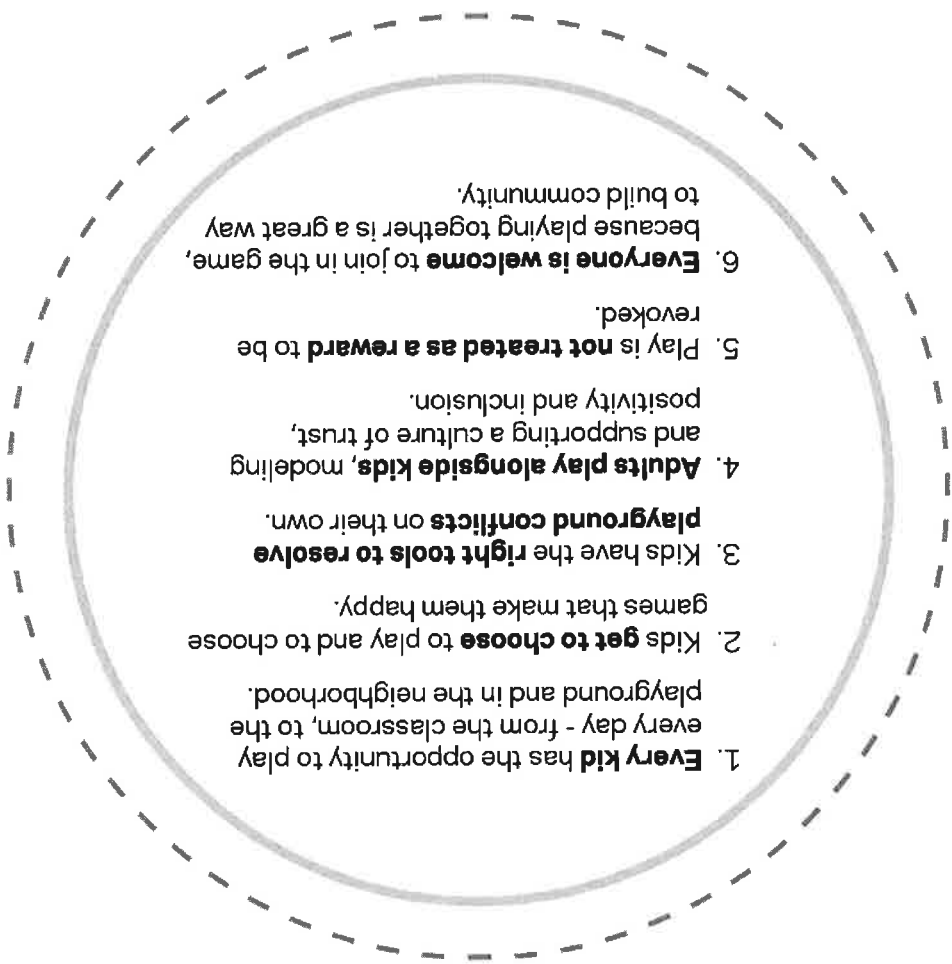
Estimated allocation: \$68372

1. \$54000 – literacy: salaries for highly qualified paraprofessionals
2. \$13072 – social emotional learning: Playworks, full time coach
3. \$2300 – teaching & learning: stipends for 7 teacher leaders

| Item | Goals | Measures | Notes |
|------------------------------|--|--|--|
| 1.Literacy paraprofessionals | Improve decoding - increase primary students' basic early literacy skills | DIBELS NWF-CLS and SLCSD interim assessments | Provide job-embedded professional development & support |
| 2.Social emotional learning | Support problem solving and creative thinking through communication and collaboration | Utah Literacy Framework, Supportive Culture Survey (focus items tbd) | Enhance and support 2 nd Step social emotional learning |
| 4. Teaching and learning | Provide teacher leadership in curriculum, instruction, assessment and professional development | SLCSD and RISE Math and ELA assessments – meet State and District % proficient | 11 hours x 7 teachers x \$30/hr. |

~~PROFIT~~ 3/14/19

Six Simple Principles of Play
In our experience at Playworks, focusing on a few key principles of play ensures the most joyful, free and inclusive experience for all children and adults. Try on these approaches in your school!



1. **Every kid** has the opportunity to play every day - from the classroom, to the playground and in the neighborhood.
2. Kids **get to choose** to play and to choose games that make them happy.
3. Kids have the **right tools to resolve playground conflicts** on their own.
4. **Adults play alongside kids**, modeling and supporting a culture of trust, positivity and inclusion.
5. Play is **not treated as a reward** to be revoked.
6. **Everyone is welcome** to join in the game, because playing together is a great way to build community.



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DOREEN ALBISTON, ASSISTANT PRINCIPAL

Name:

Playworks – Formative Program Evaluation

I. Please indicate Y/N, for each item.

Did you know that Playworks...

1. ...provides weekly Leadership Training for 12-15 Junior Coaches (after school program) Y/N, Note:
2. ...the Playworks Full-time Coach participates in class game time in 24 classrooms, 2 x each month. Y/N, Note:
3. ...Coach & Jr. Coach(es) sets up 6 play zones for all am, pm, and lunch recesses. Y / N, Note:
4. ...sponsors a girls' intramural league, basketball (fall), and volleyball (spring) Y / N, Note:
5. ...annual cost is \$27,000, and that half those program costs are paid by Land Trust funds (SCC) Y / N, Note:

II. Please review Playworks 6 Simple Principles, reverse. Then, respond: do you believe in continuing to promote the 6 principles at our school next school year? Why or why not? Quick jot:

over →

March 6, 2020

LAND TRUST PLAN PROPOSAL II

2/28/20



HITTER ELEMENTARY SCHOOL

1600 SOUTH 300 EAST, SALT LAKE CITY, UT 84115
 (801) 481-4846 FAX (801) 481-4849
 GREGORY PROFFIT, PRINCIPAL

TEACHER SURVEY, Feb 28, 2020

Grid survey: Is it helped to have a highly qualified para professional in your class, during small group time, would you support contribution next year?
 Y/N

| | | | | | |
|-----------------|--|--|--|--|---|
| K | AP <input checked="" type="checkbox"/> | MG <input checked="" type="checkbox"/> | EL <input checked="" type="checkbox"/> | | |
| 1 | HM <input checked="" type="checkbox"/> | BL <input checked="" type="checkbox"/> | KS <input checked="" type="checkbox"/> | | |
| 2 nd | KM <input checked="" type="checkbox"/> | PL <input checked="" type="checkbox"/> | ? | | |
| 3 rd | AF <input checked="" type="checkbox"/> | LC <input checked="" type="checkbox"/> | CH <input checked="" type="checkbox"/> | | |
| Card | | | | | |
| Time | loc | Print A | B | | C |

Tier II STEP-IN SCHEDULE 2019-2020

Monday through Thursday

| Time | Location | Thupten | Cammie | Linda |
|-----------------|--------------------------|-----------------|-------------------|-------------------|
| 8:15-9:00am | Kindergarten | Pratt | Lebeque | Greer |
| 9:00-10:15am | 1st Grade | Lee | Madrigal | K Sorenson |
| 10:15-11:30am | Kindergarten | A Pratt | Lebeque | Greer |
| 11:30-12:00noon | | LUNCH | | |
| 12:00-1:15PM | 2nd Grade | Lowe | Munk | Zaragoza |
| 1:15-1:30pm | | BREAK | | |
| 1:30-2:45pm | 3rd Grade | Ranft | A Haines | Zaragoza |
| 2:45-3:05pm | After School Supervision | North Door Area | Kindergarten Area | Lincoln Door Area |
| Hours M - H | | 6.33 hrs/day | 6.33 hrs/day | 6.33 hrs/day |

Friday

| Time | Location | Thupten | Cammie | Linda |
|-----------------|--------------------------|-------------------|-------------------|-------------------|
| 9:00-9:40am | 1st Grade | Lee | Madrigal | K Sorenson |
| 9:40 - 10:30am | Kindergarten | Pratt | Lebeque | Greer |
| 10:30-11:20am | 2nd Grade | Lowe | Munk | Zaragoza |
| 11:20-12:30pm | 3rd Grade | Zaragoza | A Haines | Ranft |
| 12:30-12:45pm | After School Supervision | North Door Area | Kindergarten Area | Lincoln Door Area |
| 12:45-1:00pm | Prep & Planning | Prep and Planning | Prep and Planning | Prep and Planning |
| Hours on Friday | | 4 hrs/day | 4 hrs/day | 4 hrs/day |
| TOTAL HOURS | | 29.5 hrs/week | 29.5 hrs/week | 29.5 hrs/week |

Reporting Absences: "Employees must report absences or tardiness to their immediate supervisors (Greg/Doreen) as early as possible but no later than the beginning of their shift. Employees must also get preapproval from their supervisors if they wish to leave work early." Please be mindful in adhering to the SLCS D Employee Handbook in reporting absences so that administration is aware and can provide due diligence to fill-in gaps when and where needed.

--See SLCS D Employee Handbook, available online or in the school office, regarding scheduling vacation time--

5-Aug-19

12

3/17/20

Please bring your copy of the manual
(in green folder) to the 3/19/20 SCC
meeting. Thank you!

D.P.

3/19/20

Provide parents w/ 5' walk
through of the manual
(skim & scan & highlight)

TH!
[Signature]



13

Whittier Elementary School School Support Structures

POSITIVE PROACTIVE SCHOOL SUPPORT STRUCTURES

January 22, 2019